



DEPARTMENT OF THE ARMY  
US ARMY MEDICAL RESEARCH AND MATERIEL COMMAND  
504 SCOTT STREET  
FORT DETRICK, MARYLAND 21702-5012

REPLY TO  
ATTENTION OF:

MCMR-PA (25-30uu)

28 JUN 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy 2002-33, Clearance of Professional Manuscripts

1. References.

- a. AR 70-14, 13 Nov 1985, Publication and Reprints of Articles in Professional Journals.
- b. AR 70-18, 1 Jun 1984, The Use of Animals in DOD Programs.
- c. AR 70-31, 10 Mar 1986, Standards for Technical Reporting.
- d. AR 360-5, 31 May 1989, Public Information.

2. The U.S. Army Medical Research and Materiel Command (USAMRMC) is a prolific medical research organization. Timely publication or presentation of unclassified scientific and technical information developed in the command's laboratories is encouraged.

3. Scientific information published or presented by USAMRMC personnel in the course of their official duties is considered official information. Release of such official information is regulated by the above references.

4. The AR 70-14 states that "the technical management of the author's agency will review and validate the technical content of the article, approve the article for publication," and ensure compliance with security and public affairs regulations. This policy memorandum defines the "author's agency" as the unit of assignment of the author (e.g., U.S. Army Medical Research Institute of Infectious Diseases or U.S. Army Health Facility Planning Agency) and "the technical management" of that unit as an editorial review committee of individuals with appropriate scientific credentials, appointed by the commander/director of the unit.

5. *This language places the burden of evaluation, validation, and approval for publication of an article or presentation at the laboratory level. In accordance with AR 360-5, an article, paper or presentation may be cleared locally when the scope and content of the article, paper or presentation is entirely within the mission area of the author's unit. However, higher level clearance is required for the following types of papers and presentations:*

- a. *Content and scope that goes beyond the responsibility of the author's unit.*
- b. *Presentations at OCONUS meetings. An outline or description of the presentation will be submitted with the request for OCONUS travel orders.*

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\*This memorandum supersedes Command Policy 02-04, 9 April 2002.

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- c. Papers or presentations that can be considered high visibility, politically sensitive, or likely to generate media interest*

*These papers and presentations will be submitted to Headquarters, USAMRMC, ATTN: RMI-S, for coordination of higher level clearance prior to submission of the article, paper or presentation.*

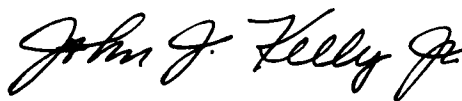
6. Articles or presentations prepared by personnel assigned to the Headquarters, USAMRMC, will be reviewed and approved by the headquarters' senior functional manager (e.g., Research Area Director or Deputy) in the subject matter area.
7. Papers or presentations describing research involving human subjects will identify the specific human use protocol associated with the research. Documentation of the Human Use Review Committee and/or Human Subjects Research Review Board approval or determination of exempt status will be submitted with the paper or presentation that is to be reviewed.
8. The following guidance applies to papers and presentations describing research involving the use of laboratory animals.
  - a . In accordance with AR 70-18, paragraph 12.d., publications describing the use of animals involving Research Development, Test and Evaluation, clinical investigation, or instruction will include a statement of compliance with the Animal Welfare Act, when applicable. Publications should also include a statement of adherence to the principles enunciated in The Guide for the Care and Use of Laboratory Animals.
  - b . Special attention must be devoted to ensuring that all material (written, oral, and visual) regarding specific techniques involving animals will be acceptable to a wide audience, including lay as well as scientific readers.
  - c . Laboratory editorial review committees will ensure that a laboratory animal veterinarian reviews publications or presentations involving use of laboratory animals.
9. Questions regarding intellectual property and patents relative to publications and presentations will be referred to the Command Judge Advocate at Headquarters, USAMRMC.
10. The laboratory/unit editorial review committee will ensure that *each presentation and each paper submitted for publication* carries the appropriate disclaimer (for example, "Opinions, interpretations, conclusions, and recommendations are those of the author and are not necessarily endorsed by the U.S. Army.").

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11. One copy of each article, abstract, or presentation approved by USAMRMC units for publication and/or presentation as well as a statement as to whether the presentation will be made at an open or closed forum will be submitted to Headquarters, USAMRMC, ATTN: RMI-S, 504 Scott Street, Fort Detrick, Maryland 21702-5012.

FOR THE COMMANDER:

A handwritten signature in black ink, reading "John J. Kelly Jr." in a cursive script.

JOHN J. KELLY, JR.

LTC, MS

Secretary of the General Staff

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